



Today's Date _____

Interpreter Application

Please type or print clearly.

First Name _____ Last Name _____ Gender _____

Complete Mailing Address _____

Phone: Hm _____ Cell _____ Wk _____

Pager _____ Fax _____

E-mail _____

Language(s) spoken fluently (list in order of most to least fluency)

What country where you born in? _____

Availability

Please place an 'X' in the boxes to indicate times you would be available to interpret.

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
8 am - 5 pm							
5 pm - 11 pm							
11 pm - 8 am							

Education

Please list the name(s) of school(s) which you have attended starting with high school.

Name of school	Location	Years Attended	Degree Earned

Are you on the roster for the State MN Court Interpreters? Yes No

Are you a certified court interpreter? Yes No

Have you completed any form of interpreter training? Yes No

Please Describe _____

Work Experience

Have you worked for any other foreign language service company? Yes No

Please Describe _____

Contact Name _____ Phone # _____

Please indicate the two most recent positions you have held

1. Employer _____

Position _____

Description of responsibilities _____

Dates of employment _____

Contact Name _____ Phone # _____

Reason for leaving _____

2. Employer _____

Position _____

Description of responsibilities _____

Dates of employment _____

Contact Name _____ Phone # _____

Reason for leaving _____

Criminal Background Check

The Bridge-World Language Ctr, Inc. will request the Minnesota Bureau of Criminal Apprehension, other States (as appropriate) and the FBI/U.S. Courts to release all information and data about you for the purpose of your prospective employment or subcontracting relationship with us. We reserve the right to check criminal background information sources in other states. Please disclose all of the convictions or pleas that have been requested, even if the conviction or plea has been discharged, expunged, or otherwise removed from your record. Convictions and pleas are not an automatic bar. We will consider relevant factors such as how long ago the event occurred, seriousness and nature of the violation, as well as evidence of rehabilitation and/or probation served.

Have you ever been convicted of or pled guilty or no contest to a crime? Yes No

If yes, date of conviction(s) or plea(s) _____

State and county _____

Describe circumstances _____

Are you or have you ever been a sex offender registered with any federal, state or local government agency, including any listing on a public web site? Yes No

Describe circumstances _____

General Questions

What is your background in interpreting? _____

Are you more comfortable interpreting in Legal or Medical settings? _____

Are there any settings in which you are not comfortable interpreting? _____

Do you own bilingual medical/legal glossaries? Yes No (circle one)

Questions for Native English Speakers

(please circle yes or no)

Were you raised and/or educated in a bilingual setting? Yes No
Do you have an undergraduate or graduate degree in a second language? Yes No
Do you use your second language on a daily basis? Yes No

Questions for Non-Native English speakers (English as a Second Language)

(please circle yes or no)

Have you completed any level of formal education in English? *(Circle one or more)* High School College

Have you completed ESL training courses? Yes No N/A

Have you ever been tested for your English language proficiency? Yes No

Please Describe _____

I certify, to the best of my knowledge, that all information given by me in this application is true and correct. I understand that false or misleading statements made by me or consequential omissions of any kind in the application process are sufficient cause for my not being hired or for my dismissal if I am already employed no matter when discovered.

I understand and agree that if, in the opinion of the The Bridge WLC, Inc, the results of the criminal background screening are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with The Bridge WLC, Inc. may be terminated.

I authorize the The Bridge WLC, Inc. to investigate all information contained in this application. The employers, schools, or individuals named are authorized to give information regarding my employment, character, and qualifications, and are hereby released from all liability from issuing such information.

Signature

Date